

SOUTHEAST eServices Directions

eServices allows you to perform multiple functions such as paying bills, accessing courses and registration, financial aid, and much more!

To Login:

- Step 1: Go to www.southeastmn.edu
- Step 2: Click on eServices (Top right hand corner)
- Step 3: Read Terms and Conditions
- Step 4: Choose either Red Wing eServices or Winona eServices
- Step 5: Enter your StarID*

*If you do not know your StarID and password, click on Need Login Help. Then click on StarID Self Service link to activate your StarID or reset your password.

Step 6: Enter your StarID password

To Register for Courses:

- Step 1: Click on Courses & Registration
- Step 2: Click Quick Add* or Search for a Course*

*Quick Add is useful when know the course ID's you already want to register for.

*Search for a Course is useful if you are unsure what courses you want to take and want to see what is offered in a specific semester. (You will choose the courses and then go to Review my Plan)

Step 3: Choose courses that pertain to your program for the semester.

*If using Search for Course you will have a Wish List and then you will check mark the box on the left hand side of the course and go to Select Course(s) to proceed to Register

*If using quick add you will enter the course IDs and then click register.

Step 4: Enter your StarID password and click register to finish.

Printing Schedules and Tuition Statements:

Step 1: Click on Bills and Payments

Step 2: Click on View Account Detail

	Printable View
Step 3: Click on	r

on the statement you are needing to look at.

*This will let you view your schedule and your tuition statement for the current term. To view other terms you will need to choose the correct document to open.

Step 3: Open the PDF and choose the print icon in the right hand corner to print out your information

To Get Southeast Notifications Via Text Message:

*Text messages are not delivered between 12:00 midnight & 6:59 am

Step 1: Click on My Profile (top right hand corner)

Step 2: Click Turn Text Messaging On or Off

Step 3: Fill out each section. Click Save School Info and Save Cell Info.

*You will get a message to the phone that is signed up for the text message alerts with a PIN. This PIN needs to be entered to complete all of the steps for signing up.

To Add Your Name to a Wait List for a Full Course:

- Step 1: Search for a course
- Step 2: Click on Add to Waitlist Icon
- Step 3: Confirm email and click Submit

Step 4: Check your Southeast email daily. If a seat opens up, you only have 24 hours to register.

