

# RECOMMENDATION FOR HIRE

Unclassified Faculty, Administrators and Staff

## SEARCH COMMITTEE:

Position \_\_\_\_\_ Employment Condition Full time  
 Duties \_\_\_\_\_ Tentative Date of Employment \_\_\_\_\_

**Interview Committee:** \_\_\_\_\_

The search committee recommends the following candidate(s) for this position. Please list all candidates acceptable to the committee and include a rationale summary indicating their strengths and weaknesses.

Candidate(s) Name ( <i>in random order</i> )	Phone Number
_____	_____
_____	_____
_____	_____

I have reviewed the recommendations and supporting documentation to ensure that the appropriate affirmative action steps have been followed and this committee's recommendation is consistent with the job related criteria listed in the vacancy posting.

\_\_\_\_\_  
 (1) Search Committee Chair Date

\_\_\_\_\_  
 (2) Human Resources Signature Date

## ADMINISTRATION:

- Recommendation for hire;**  
 Candidate Name \_\_\_\_\_ Salary Estimate \_\_\_\_\_
- Extend Search; Rationale:** \_\_\_\_\_
- Close Search; rationale:** \_\_\_\_\_

\_\_\_\_\_  
 (3) Dean / Vice President Date

**Reasons for hire from committee:**